

The Gantt Chart

The Gantt chart is a tool used in project management which helps you visualize, in time, all the tasks you need to complete.

This tool has two objectives: optimal planning and communication about this planning and the choices which come from it.

It allows you to:

- Set deadlines
- Identify whether or not there is room for flexibility
- Visualize at a glance, whether you are ahead or behind schedule

A Gantt chart is made of:

- Horizontal : time (months, weeks or days)
- Vertical : tasks

